



# **BluVault for Endpoints**

**User Guide**

v 2.5.5.2\_1

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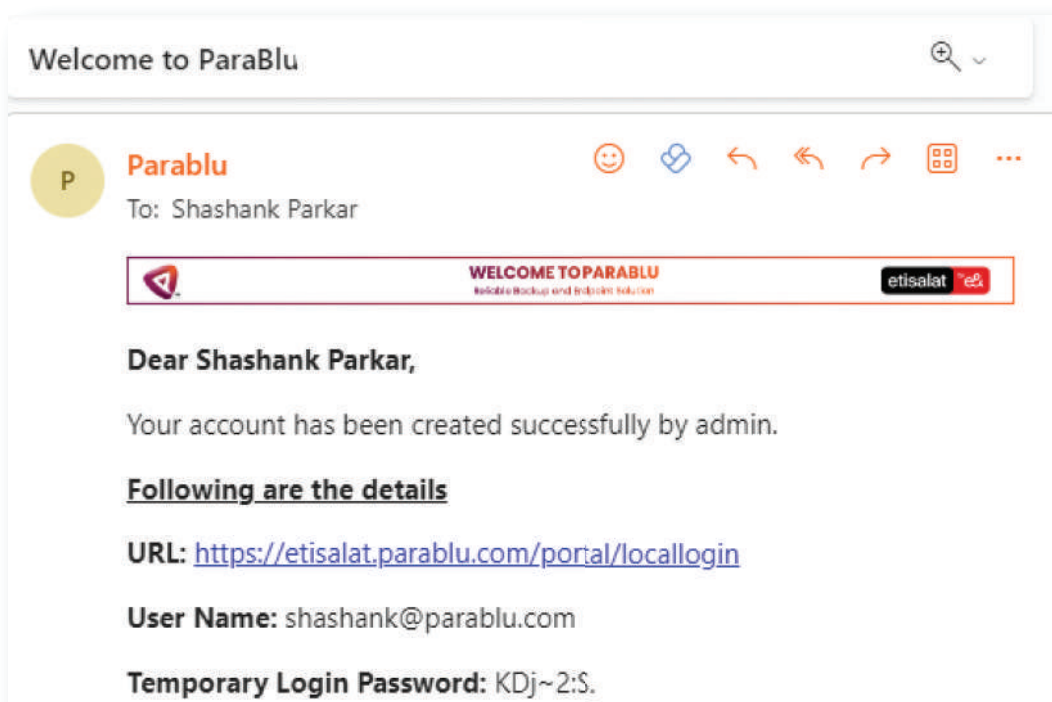
# 1. About BluVault

BluVault is Parablu's secure cloud backup management solution designed to protect data on user endpoints (Desktops, Laptops, MacBook, etc.) by backing up that data and storing a redundant copy in a secure location in the cloud. Users can recover their data anytime using a simple and intuitive user interface. Administrators can set up policy-based schedules to occur automatically, multiple times a day.

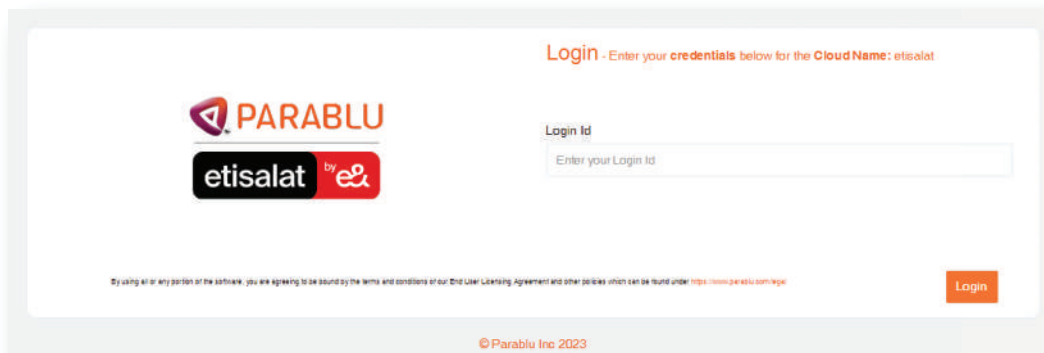
BluVault is hosted in reliable Microsoft Azure data centers and ensures safe backup to Azure Blob storage by securing data in transit and at rest through robust encryption. User data is backed up into the cloud no matter where the user works if the device has an internet connection that allows it to communicate with the BluVault backup tenant in the cloud.

# 2. User Onboarding

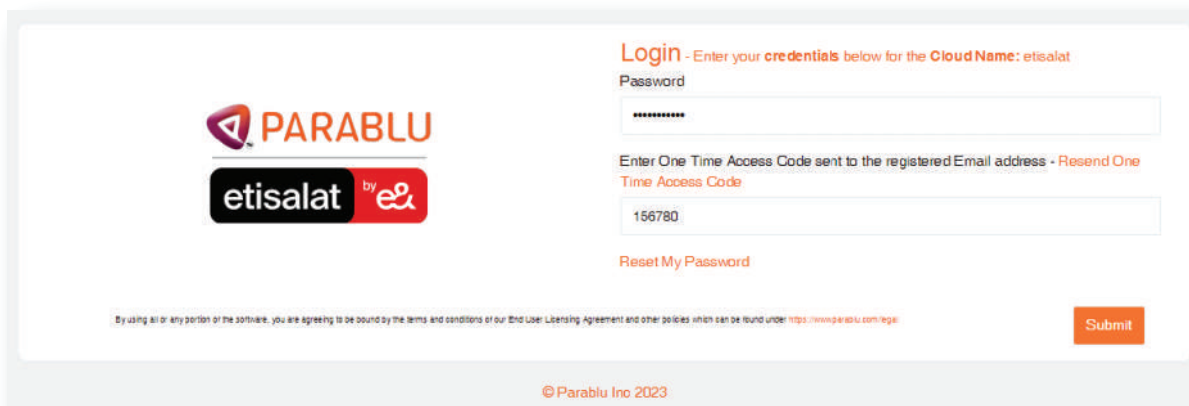
The Administrator can take the first step towards protecting a user's devices by simply creating a BluVault login. This login ID is the email ID for the user whom they wish to onboard. Once the login ID is created, an automatic email with temporary login credentials is triggered to that user.



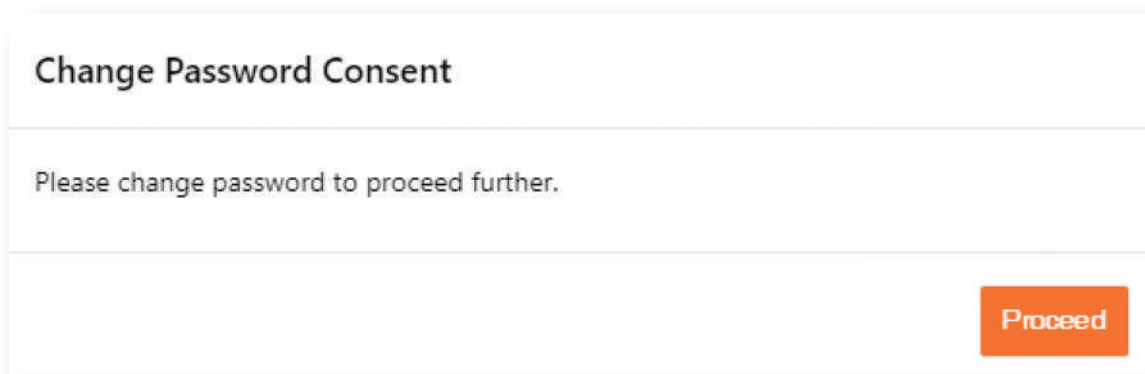
The user can login to the BluVault portal with the temporary credentials.



The user may type their email as the **Login ID**, and the **Password and MFA (Multi-Factor Authentication)** code they receive via email.



Once logged in, the user must reset their password.



They must replace the original temporary password with a complex password and click “Save.” Once saved, they will be automatically logged out and prompted to log back in with their new password.

### Change Password

Password

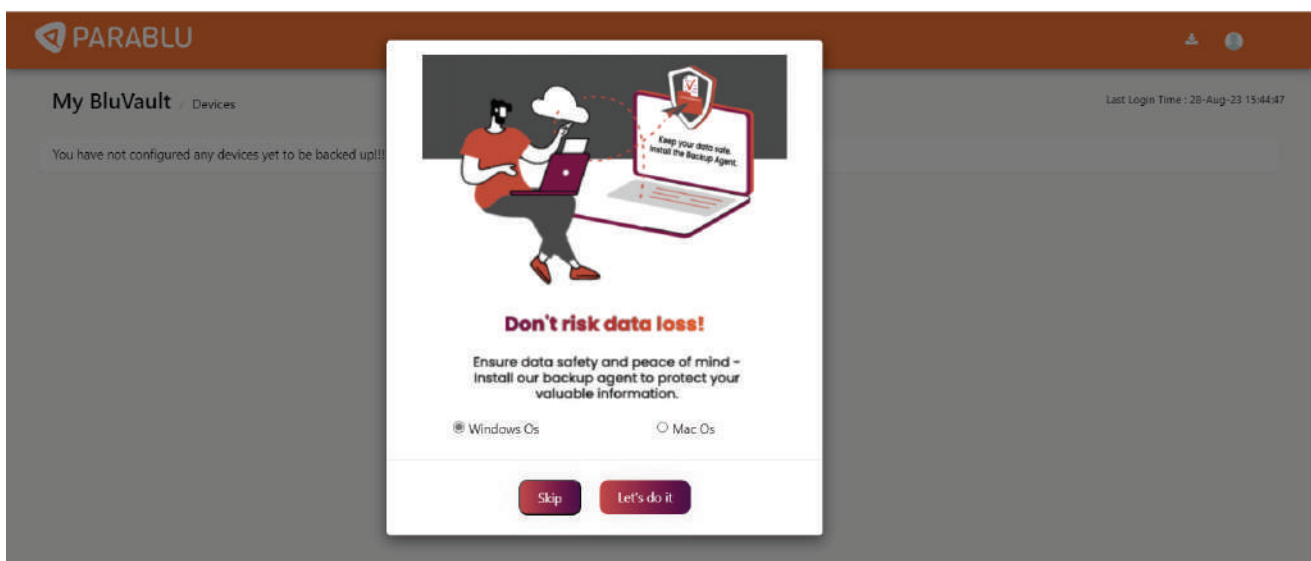
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Re Type Password

••••••••

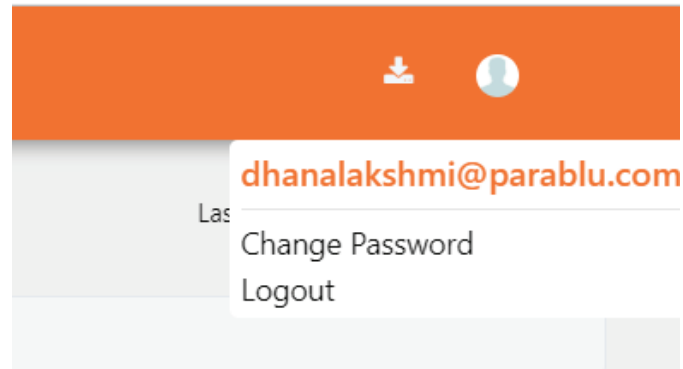
Note: Please change password to proceed further.

Once logged in, the BluVault Dashboard will appear.



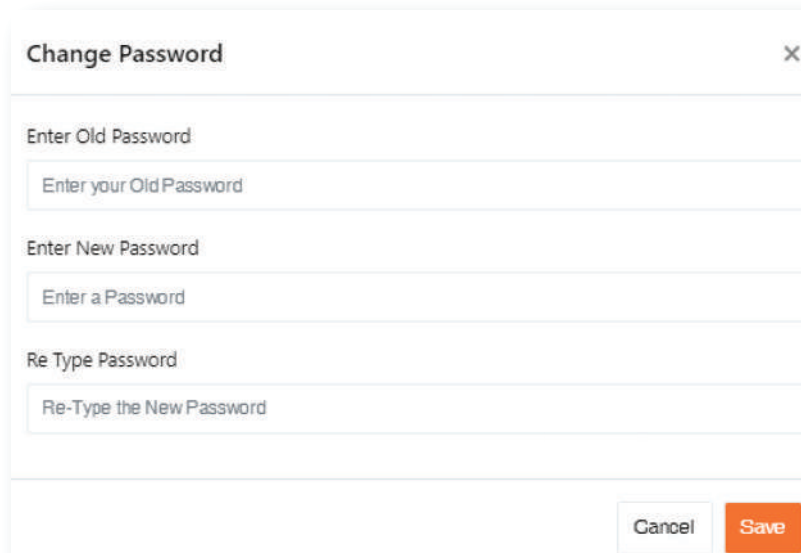
### 3. Header Navigation

The navigation bar of the web portal provides an option to download endpoint agent install packages. As shown below, there are options to change the password, create a support ticket, and log out.



#### 3.1 Change Password – User

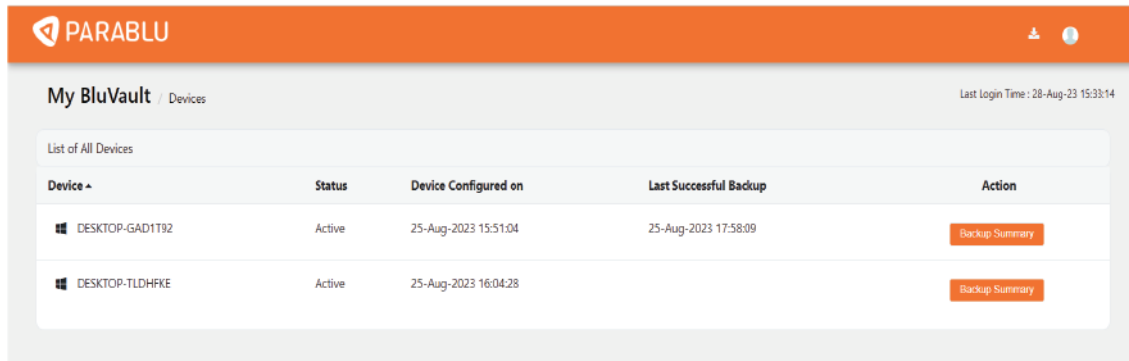
User can change their password with this option by entering the existing password & new password.



The image shows a 'Change Password' dialog box. It contains three input fields: 'Enter Old Password' (with placeholder 'Enter your Old Password'), 'Enter New Password' (with placeholder 'Enter a Password'), and 'Re Type Password' (with placeholder 'Re-Type the New Password'). At the bottom right, there are 'Cancel' and 'Save' buttons.

## 4. BluVault Console

The BluVault Console displays all devices registered for the user with details such as:



Field	Description
Device	Name of the device.
Status	Active or Inactive.
Device configured on	Date and time when the endpoint agent was installed on this device.
Last successful backup	Date and time when the last backup completed on this device.
Action	Backup summary: Details of the backup jobs that ran on this device.

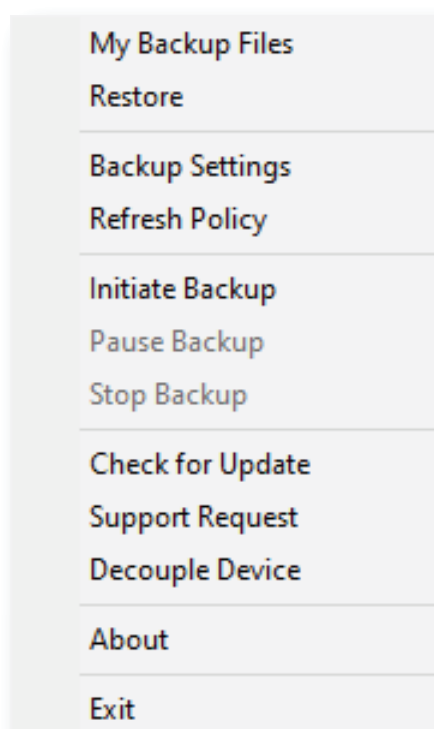
### 4.1 To view/download backed-up data

Users can click on the device's name to list backed-up files & folders. To enable them to locate their files easily, data will be shown with the exact hierarchy of folders, subfolders, and files as the user would expect to find on their actual device. With a right-click, users can see various actions they can perform, such as downloading, viewing, or viewing available versions of the files.

**Note:** While the web portal is convenient for downloading files or small folders, it is recommended that they use the Parablu Endpoint Agent to perform more complex and larger volume data recovery.

## 5. Parablu Endpoint Agent (EPA)

1. This section includes Endpoint Agent options and operations which users can perform.
2. How to access Parablu's Endpoint Agent.
3. Right-click the icon in System Tray to open the Parablu Agent menu.



### 5.1 Self-Service Features in Parablu's Endpoint Agent

#### 5.1.1 My Backup Files

My Backup Files option lets the User view the backup files and folders of the user device. Click on My Backup files on the agent, and the "My BluVault/Devices" page displays on the web portal.

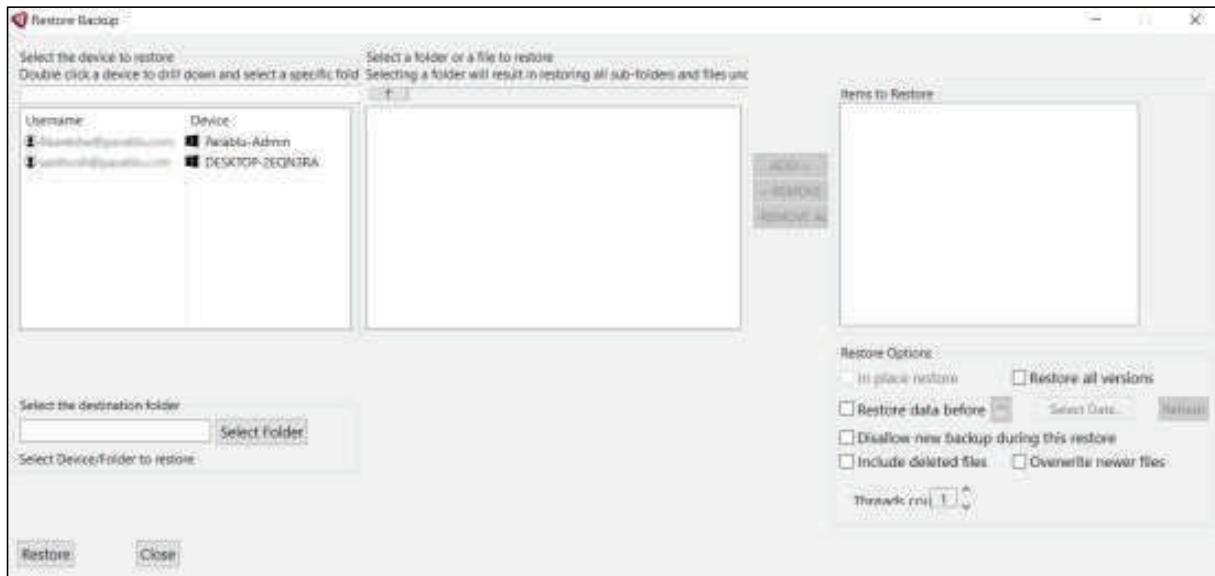
#### 5.1.2 Restore

Restore option allows users to restore files and folders via the Parablu Agent (EPA).



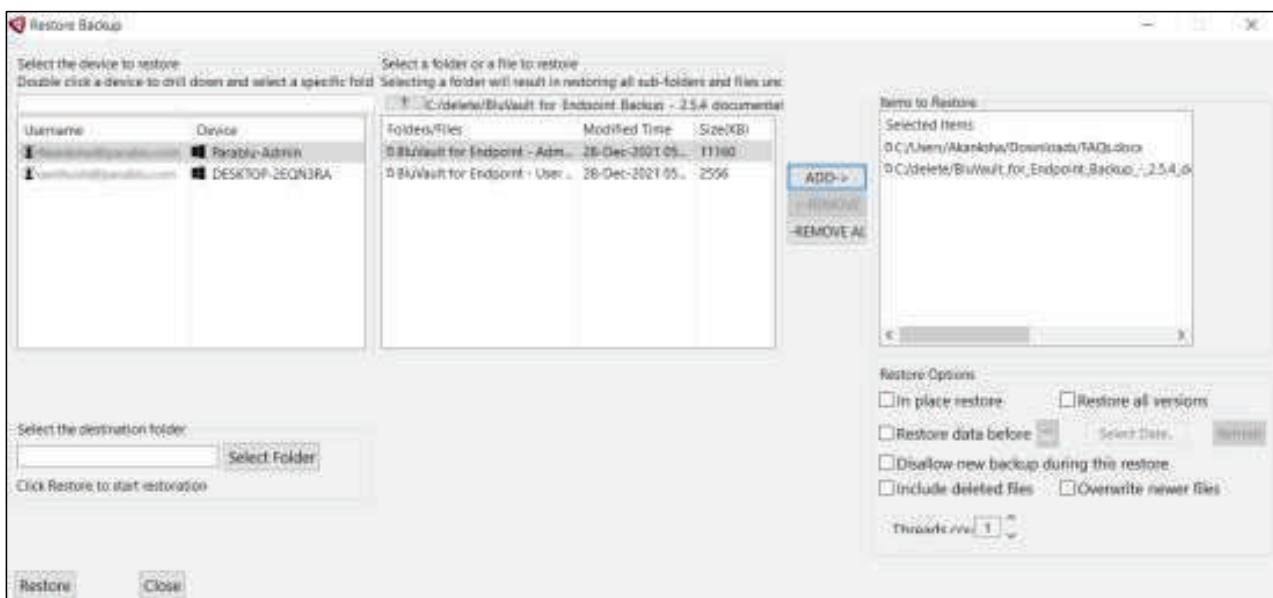
5.1.2.1 Right-click the  icon in toolbar to open the Parablu Agent menu.

5.1.2.2 Click Restore to launch the “Restore Backup” window.

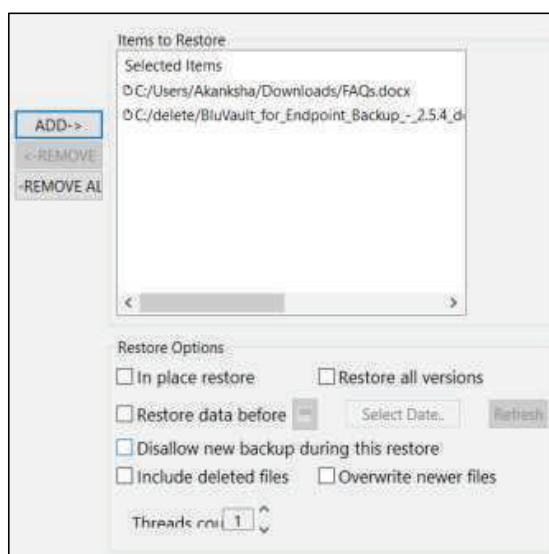


5.1.2.3 Select a device in "select the device" option to restore pane.

5.1.2.4 Double-click to select and view the files/folders backed-up on the device. The files and folders are displayed as shown below:



**5.1.2.5 Select the file/folder to restore and click ADD button. The selected files/folders will be added to the items to restore section.**

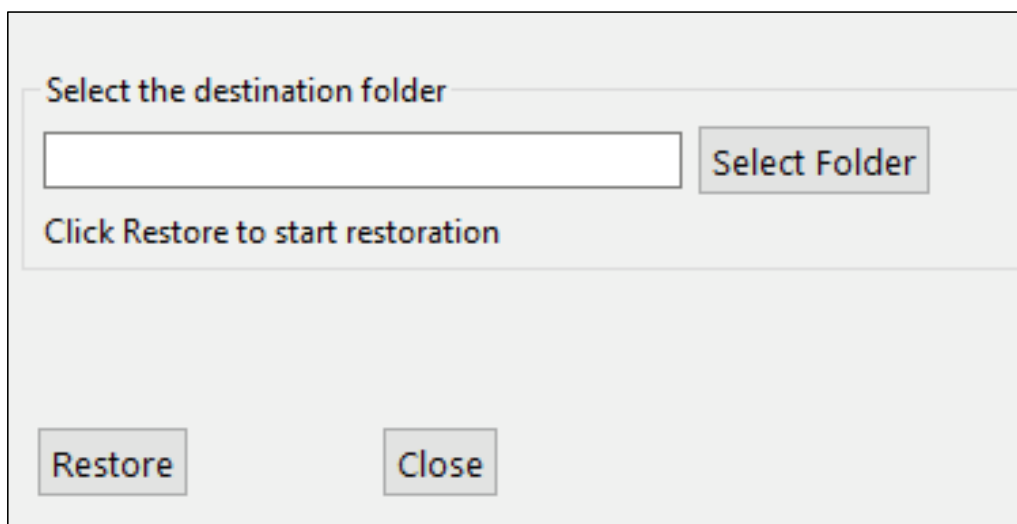


**5.1.2.6 Check the desired options for the restore:**

Field	Description
Disallow new backup during restores	No new backup will be initiated while restore is in progress.
Restore all versions	Restores all versions of the selected files (Not usually a recommended option).
In place restore	Restores the files to the same folder from where they were backed up.
Restore data before	When the user specifies a date, the agent will restore only the latest versions of files backed up before the selected date.
Include deleted files	Will recover files even if they were deleted before the selected point in time from which the restore is requested. (Not usually a recommended option).

Field	Description
Overwrite newer files	If the restore operation finds a file with the same name already present in the restore destination, it will overwrite such files with the copy coming from the backup – even if the file already present in the folder is newer (Not usually a recommended option).
In place restore	<p>The Number of Threads here refers to the number of backup threads you want to allow at a time. This may be used to regulate the speed of the restore process or configure it according to the bandwidth available (Usually used with the default option).</p> <p><b>Note:</b> Please reach out to Parablu Support team for more information.</p>

### 5.1.2.7 Select the destination folder.



Select the destination folder



Click Restore to start restoration



### 5.1.2.8 Click on “Restore” to start the restore.

### 5.1.3 Backup Settings

Use this option to view and modify backup settings via the Parablu Agent (EPA). Clicking on the **Backup Settings option on agent** displays the **User/Device/Policy Information page**.

Refer to the **User/Device/Policy Information** section for more information.

### 5.1.4 Refresh Policy

Use this option to refresh the backup policies to the latest settings applied by the account administrator. This action happens automatically at periodic time intervals – and is rarely required to be triggered manually.

### 5.1.5 Initiate Backup

The  icon in the system tray indicates a running backup.

### 5.1.7 Pause Backup

Use this option to temporarily pause the currently running backup. Paused backups will automatically resume after 30 mins.

**Note:** This option is enabled only when the backup is in progress.

### 5.1.8 Stop Backup

Use this option to stop the backups via the Parablu Agent (EPA). Once the current backup process is aborted, the next backup starts automatically on the next schedule.

**Note:** This option is enabled only when the backup is in progress.

### 5.1.9 Check for Updates

In this section, the user can check if the latest version of agent is available for update. This action also happens automatically if the Administrator has enabled automatic agent updates and is rarely required to be triggered manually.

## 5.1.10 Decouple Device

Decouple device disconnects the Endpoint from the Parablu server. Depending on how your Administrator has set this up, this action may sometimes require a password. Refer to the Backup Policy/Advanced section for more details.

**Note:** When device is re-coupled (or registered again), a full backup will be triggered.

## 5.1.11 About

About option displays the details of the Parablu Agent.



## 5.1.12 Exit

Exit option will exit the Parablu Agent. Depending on how your Administrator has set this up, this action may sometimes require a password. Refer to the Backup Policy/Advanced section for more details.

**Note:** The Endpoint agent software is designed to be persistent and will automatically relaunch after some time.